

*BURNABY BASEBALL ASSOCIATION*

Registration Refund Policy

To initiate a refund for registration fees, parents must email registrar@burnabybaseball.com. The date of written request will be the date used to process any reductions to refund requests as listed below:

**NOTES:** TeamSnap’s processing fees cannot be refunded. If there is an extenuating circumstance e.g. Covid protocols, new refund policy will be issued to address the circumstance which will supersede this refund policy.

**SPRING** Refund Reduction Timeline:

* Prior to March 15 - $25 Administration Fee
* March 16 until rostered onto a team – 25% of Registration Fee plus $25 Administration Fee
* Following first practice / game – 50% of Registration Fee plus $25 Administration Fee
* After May 1 – NO REFUNDS

**Rep Teams** (18U-AAA | 15U-AAA / AA | 13U-AA) – above fees apply plus any costs associated with any and all personal items printed or stitched.

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**SUMMER** Refund Reduction Timeline:

* Prior to July 1 (or first game or practice whichever comes first) - $25 Administration Fee plus any costs associated with personal items printed or stitched.
* After July 1 – NO REFUNDS

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**FALL** Refund Reduction Timeline:

* Prior to August 31st (or first game or practice, whichever comes first) - $25 Administration Fee plus any costs associated with personal items printed or stitched.
* After August 31st – NO REFUNDS

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Refunds amounts for Player withdrawal due to unforeseen circumstances (injury, relocation, etc.) will be considered by the Board on an individual basis.

**All refunds will be processed by end of each season.**