



BURNABY BASEBALL ASSOCIATION PARTICIPATION POLICY

Burnaby Baseball Association is 100% volunteer driven and with your support we provide opportunities for children to play baseball.

To ensure that the Association can provide these opportunities every year, we need each family to participate in assisting both the Association and their Teams. This is tracked as "Participation Hours".

For 2025, the Participation Hour requirements are as follows:

- *5U : Parents/guardians are expected to help out at each practice/game
- *7U : 20 hours per family, these can be to help out your team (at practices & games) and/or the Association.
- *9U -18U : 20 hours per family, of which at least 5 hours should be to help the Association (versus just your team).
- *Single season teams (13U AAA, 15U AA, 15U AAA, 18U AAA/College Prep) :
30 hours per family, of which at least 10 hours should be to help the Association (versus just your team).
18U players can complete the hours in lieu of a parent/guardian.
- *26U : 10 hours per family, 5 hours must be to help the Association (versus just your team)

These hours can be accumulated before the start of the Spring season, throughout the Spring season, or into the Summer and Fall season (if you have not yet achieved them all by the end of the Spring season)

For Summer teams, an additional 10 hours are required, of which at least 5 hours should be to help the Association, specifically at Tournaments.

For Fall teams, it is expected that you help your team, 13U & 15U families are to help with the take down of the fences at Kensington and Harwood.

Participation deposits (cheques or cash) will be collected for the

Spring Season (\$200) -returned in early July if fulfilled

Summer Season (\$200) -returned in late August if fulfilled

Fall Season (\$100) -returned in late October if fulfilled

How to complete your hours

To sign up for Association Participation Hours, please visit the Track it Forward link below to find any upcoming roles that need to be assigned. This link is updated with new assignments on a regular basis.

To sign up for Team Participation Hours, please use TeamSnap to sign up for Assignments for each practice or game. Please use the Track it Forward link below to log your hours once completed.

Team Parents/Managers will be able to update you on the hours you have completed.

If the required Participation Hours are not fulfilled by the end of the Fall Baseball Season, the Participation deposit will be cashed by October 31, 2026.

Add the link to the Track it Forward

Possible, but not limited to, Participation activities with corresponding hour credits:

Team Hours	Hours	Single Season Hours
Coach	20	30
Assistant Coach	20	30
Team Manager	20	30
Dugout Manager (7U-11U)	20 for full time 2 hrs/event	n/a
Field Prep:		
Games - pre (2 required)	1 hour	1 hour
Games - post (2 required)	1/2 hour	1/2 hour
Practices - pre and/or post	1/2 hour	1/2 hour
Scorekeeping	2 hours	2 hours
Pitch Counter (11U+)	2 hours	2 hours
Base coach helper (5U/7U)	2 hours	n/a
Snacks (5U/7U)	1 hour	n/a

Association Hours	Hours	Single Season Hours
Major Roles		
Umpire Allocator	20	30
Volunteer Coordinator	20	30
Field allocator	20	30
Equipment Manager	20	30
Uniform Coordinator	20	30
Player Development	20	30
Coaches Development	20	30
Tournament Coordinator	20	30
Division Coordinator	20	30
Registrar	20	30
Field Champion	20	30
Photo Day Coordinator	20	30
Board Member	20	30
Other volunteer opportunities		
Fence Installation/Take down	Per sign up	Per sign up
Field locker prep	Per sign up	Per sign up
Equipment/Uniform handout day	Per sign up	Per sign up
Equipment/Uniform collection day	Per sign up	Per sign up
Concession (set up, clean up, sales)	Per sign up	Per sign up
Sign posting and take down	Per sign up	Per sign up
Photo Day helpers	Per sign up	Per sign up
Tournament assistance	Per sign up	Per sign up
Liner Transport	Per sign up	Per sign up