



# BURNABY BASEBALL ASSOCIATION

## REGISTRATION REFUND POLICY

To initiate a refund for registration fees, parents/guardians must email [registrar@burnabybaseball.com](mailto:registrar@burnabybaseball.com). The date of written request will be the date used to process and reductions to refund requests as listed below:

**NOTES: TeamSnap's processing fees cannot be refunded. If there is an extenuating circumstance e.g. Covid protocols, a new refund policy will be issued to address the circumstance which will supersede this refund policy.**

### **SPRING** Refund Reduction Timeline:

- ❖ Prior to March 15 – 25\$ Administration Fee
- ❖ March 16 until rostered onto a team 25% of Registration Fee plus \$25 Administration Fee
- ❖ Following first practice / game – NO REFUNDS

**REP TEAMS** (CP, 18U-AAA | 15 – AAA / AA | 13U – AA) – above fees apply plus any costs associated with any and all personal items printed or stitched.

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### **SUMMER** Refund Reduction Timeline:

- ❖ Prior to July 1 (or first game or practice, whichever comes first) - \$25 Administration Fee plus any costs associated with personal items printed or stitched.
- ❖ After July 1 – NO REFUNDS

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### **FALL** Refund Reduction Timeline:

- ❖ Prior to August 31<sup>st</sup> (or first game or practice, whichever comes first) - \$25 Administration Fee plus any cost associated with personal items printed or stitched.
- ❖ After August 31<sup>st</sup> - NO REFUNDS

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### **DEVELOPMENT TRAINING / SESSIONS** Refund Reduction Timeline:

- ❖ Prior to two days before the start of session, full refund less - \$25 Administration Fee
- ❖ Two days before start date – 50% refund less – 25\$ Administrative Fee
- ❖ After sessions have started - NO REFUNDS

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Refund amounts for Player withdrawal due to unforeseen circumstances (injury, relocation, etc. will be considered by the Board on an individual basis.

**All refunds will be processed by the end of each season.**